

MINUTES
INDIAN LAKE BOROUGH COUNCIL MEETING
FEBRUARY 12, 2014

The regularly scheduled meeting of the Indian Lake Borough Council was held on February 12, 2014 at 7:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Charles McCauley, President via telephone
Patricia Dewar
Robert Hanson
Robert Marhefka
Charles McCauley
Curtis Morgese
Lynn Shimer
Terry St. Clair
Michael D. Miscoe, Mayor
Theresa L. Weyant, Borough Manager

THOSE ABSENT:

Daniel Rullo, Solicitor

Visitors – David Wood, Richard Stern, Tom O’Toole, Anthony Castrovillo, and Amber Rosado.

The meeting was called to order at 7:02 P.M. by Patricia Dewar, Vice President.

ORDER OF BUSINESS

1 Approve the Minutes of the Meeting Held on December 11, 2013 - Dewar asked for additions and/or corrections. There being none, St. Clair made a motion to approve the minutes as submitted. Hanson seconded the motion. All ayes, motion carried.

Approve the Minutes of the Meeting Held on January 6, 2014 - Dewar asked for additions and/or corrections. There being none, St. Clair made a motion to approve the minutes as submitted. Shimer seconded the motion. All ayes, motion carried.

2. Financial Reports - Hanson made a motion to approve the Borough’s Financial Reports and to pay the outstanding bills. Shimer seconded the motion. All ayes, motion carried.

Hanson made a motion to approve the Water Works Financial Reports and to pay the outstanding bills. Morgese seconded the motion. All ayes, motion carried.

Hanson made a motion to approve the Sewer Financial Reports and to pay the outstanding bills. Shimer seconded the motion. All ayes, motion carried.

Hanson made a motion to approve the Summary of Account Balance Report as presented. Morgese seconded the motion. All ayes, motion carried.

3. Welcome Visitors - David Wood, Richard Stern, Tom O’Toole, Anthony Castrovillo, and Amber Rosado.

4. Dave Wood, Zoning Officer, Report – Marhefka questioned as to what the status was on the complaint on the dilapidated house of Donald Wolf, who is located at Seneca #441. Wood stated that he would check into this and would have an update for him at March Council Meeting.

5. Correspondence:

A. Somerset County Boroughs Association-Appointment of Director to the Association – Hanson made a motion to appoint Michael Miscoe as the Borough’s Director to the Somerset County Boroughs Association. Shimer seconded the motion. All ayes, motion carried.

B. Somerset County Boroughs Association-March Dinner Meeting – The Somerset County Boroughs Association March Dinner Meeting will be held on Thursday, March 13, 2014, at the Berlin Borough Community Building in Berlin. The cost is \$12.00 per person. Hanson made a motion to authorize the expenditure of \$12.00 for Michael Miscoe to attend. St. Clair seconded the motion. All ayes, motion carried.

6. Committee Reports:

A. Finance Report: Hanson made a motion that the Finance Committee is recommending to set the number of available Primary Powered Boat Licenses at an unlimited number at a cost of \$75.00, Primary Non-Powered Boat Licenses at an unlimited number at a cost of \$20.00, available Resident General Boat Licenses at 30 at a cost of \$750.00, available Non-Resident General Boat Licenses at 10 at a cost of \$1,500.00, available Secondary Powered Boat Licenses at 300 at a cost of \$150.00, and available Secondary Non-Powered Boat Licenses at 485 at a cost of \$30.00. After July 1st, there will be 25 additional Secondary Non-Powered Boat Licenses made available with a limit of 2 per lot. Shimer seconded the motion.

After a lengthy discussion, St. Clair made a motion to set the number of available Primary Powered and Non-Powered Boat Licenses at an unlimited number, available Resident General Boat Licenses at 30, available Non-Resident General Boat Licenses at 10, available Secondary Powered Boat Licenses at 300, and available Secondary Non-Powered Boat Licenses at 475. After July 1st, there will be 25 additional Secondary Non-Powered Boat Licenses available with a limit of 2 per lot. Morgese seconded the motion. All ayes, motion carried.

St. Clair made a motion to set the 2014 boat license fees as follows: Primary Powered Boat Licenses at \$75.00, Secondary Powered Boat Licenses at \$150.00, Primary Non-Powered Boat Licenses at \$25.00, Secondary Non-Powered Boat Licenses at \$35.00, Resident General Boat License at \$750.00, a Non-Resident General Boat License at \$1,500.00, a Replacement Boat License at \$20.00, the fee to transfer a boat license at \$50.00, and the same day service fee for re-registering a boat at \$30.00 per boat. Hanson seconded the motion. All ayes, motion carried.

Water Works Certificate of Deposit Redemption - Hanson made a motion to authorize the Borough Secretary to redeem the Water Works 2-year Certificate of Deposit from Somerset Trust Company and to reinvest \$100,000.00 into another 2-Year Certificate of Deposit at the highest interest rate. Shimer seconded the motion. All ayes, motion carried.

Hanson stated that the Finance Committee would like to have all the issues resolved with the Dam Remediation Project by the April Meeting so that the Borough is prepared to finalize the loan with Somerset Trust Company at the May Meeting.

7. Old Business:

A. Update on Intern - Hanson reported that Anthony Castrovillo is interested in redoing and updating the Borough's Access Program for the utility billing and boat licensing programs. Mr. Castrovillo's billing rate is \$15.00/hour for evaluation and \$25.00/hour for work rate. Hanson made a motion to reimburse Mr. Castrovillo \$262.50, which is for 17.5 hours for the evaluation of the current system and converting it to the newer version. The maximum amount to be spent on this project should not exceed \$2,500.00, this will be the stopping point and then Mr. Castrovillo will need to provide a progress report to Council. Reimburse Robert Hanson \$116.59 for the purchase of the 2013 Microsoft Access Program. McCauley seconded the motion. All ayes, motion carried.

8. Committee Report

A. Police Report – Hanson made a motion to authorize paying Michael Jacobs and Chad Howell for 16 hours for annual update training. St. Clair seconded the motion. All ayes, motion carried.

B. Water & Sewer Report:

1. Letter from the DEP on the Stage 2 Disinfectants/Disinfection Byproducts Rule Monitoring Plan Requirements – Council was provided with copies of the letters from the Department of Environmental Protection granting the monitoring waivers for Well #2 and Well 99-1.

C. Dam Remediation Update – The Borough received the Dam Repair Completion Certification and photographic document and the Department of Environmental Protection considers construction activities at the dam completed.

9 Old Business:

- A. Emergency Dam Water Release Procedures – This matter was tabled until the May meeting.
- B. Appointment of Borough Sewage Enforcement Officer – This matter was tabled until the March meeting.

10. New Business:

- A. State Ethics Forms - State Ethics Forms for 2013 need to be returned to Theresa no later than May 1, 2014.

B. PA One Call System, Inc.-Standard Service Agreement – Manager reported that the Borough is classified as a general member and our population is less than 2,000, therefore there is no charge to the Borough. The Borough is currently getting our notifications electronically so no further equipment will need to be purchased. Hanson made a motion to authorize the Borough Manager to execute the PA One Call System, Inc. Standard Service Agreement. St. Clair seconded the motion. All ayes, motion carried

C. Southern Alleghenies Planning & Development Commission and Pennsylvania Department of Conservation and Natural Resources grant applications – These grants are available every year and the Borough would like to get a proposal from CME Engineering and/or Musser Engineering to see what it would cost to prepare a plan in order to be able to apply for these grants in 2015 for possibly widening the roads to tie into the hiking and biking trail for bicycle and pedestrian use or replacing the water lines around the Peninsula.

11. Public Comment – None.

Hanson made a motion to move into Executive Session to discuss personnel matters at 8:45 P.M. Shimer seconded the motion. All ayes, motion carried.

At 9:50 P.M. Council returned to Regular Session

With no further business to discuss, Hanson moved and Shimer seconded to adjourn the meeting at 9:50 P.M. All ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on March 12, 2014 at 7:00 P.M. at the Indian Lake Borough Building.

Respectfully submitted,

Theresa L. Weyant
Borough Manager