

MINUTES
INDIAN LAKE BOROUGH COUNCIL RE-ORGANIZATIONAL
AND REGULAR MEETING
JANUARY 6, 2014

As duly advertised in the Somerset Daily American, the Borough Council Re-Organizational and Regular Meeting was held on January 3, 2012, at 7:00 P.M. at the Indian Lake Borough Building.

THOSE PRESENT:

Patricia Dewar
Robert Hanson
Robert Marhefka
Charles McCauley
Curtis Morgese
Lynn Shimer
Terry St. Clair
Michael D. Miscoe, Mayor
Theresa L. Weyant, Borough Manager

THOSE ABSENT:

Daniel Rullo, Solicitor

Visitors – Ken Helsel and David Wood.

The meeting was called to order at 7:01 P.M. by Michael D. Miscoe, Mayor.

ORDER OF BUSINESS

1. Nominations for President – Mayor Miscoe opened the floor for nominations for President.

Shimer made a motion to open the floor for nominations for President of Council. Hanson seconded the motion.

Lynn Shimer nominated Charles McCauley for President.

Dewar moved that the nominations be closed. Shimer seconded the motion.

Miscoe called for a vote for Charles McCauley for Council President. All ayes, motion carried.

Miscoe instructed the Borough Secretary to cast a ballot by the Council for Charles McCauley as President of Borough Council FY 2014-2015.

At this time, Mayor Miscoe turned the meeting over to President McCauley.

2. Nominations for Vice President – McCauley opened the floor for nominations for Vice President.

Dewar made a motion to open the floor for nominations for Vice President of Council. Shimer seconded the motion.

St. Clair nominated Patricia Dewar for Vice President.

Shimer moved that the nominations be closed. St. Clair seconded the motion.

Miscoe called for a vote for Patricia Dewar for Council Vice President. All ayes, motion carried.

McCauley instructed the Borough Secretary to cast a ballot by the Council for Patricia Dewar as Vice President of Borough Council FY 2014-2015.

3. Appoint Member to Vacancy Board – McCauley opened the floor for nominations to the Vacancy Board. Dewar made a motion to nominate Bryan Bozovich. Shimer seconded the motion. All ayes, motion carried. Bryan Bozovich was appointed to the Vacancy Board by acclamation. FY 2014.

4. Appoint Borough Solicitor - Dewar moved that Council retain Attorney Daniel Rullo from the law firm of Barbara, Clapper, Beaner, Rullo and Melvin as legal solicitor for the Borough subject to his disclosures relative to the potential disclosed conflicts . St. Clair seconded the motion. All ayes, motion carried.

5. Appoint Borough Secretary-Treasurer – Dewar moved that Theresa Weyant be appointed as Secretary-Treasurer for the Borough. Shimer seconded the motion. All ayes, motion carried. .

6. Name Depository Bank for Borough Accounts – St. Clair moved that Somerset Trust Company and 1st Summit Bank be named as the Depository Banks for Indian Lake Borough for all Borough Checking Accounts. Dewar seconded the motion. All ayes, motion carried.

7. Authorize Bank Signatories – Hanson made a motion to authorize the following officers as approved bank signatories on all Borough accounts – Charles E. McCauley - President, Patricia A. Dewar - Vice President, Michael D. Miscoe – Mayor, Theresa L. Weyant - Borough Secretary-Treasurer and the Chairman of the Finance Committee. Paul M. Cornez will be removed. McCauley seconded the motion. All ayes, motion carried.

8. Set Time and Date of Regular Council Meetings – Dewar moved that the Council Meetings be held on the second and fourth Wednesday of each month at 7:00 P.M FY 2014-2015 and to authorize the Borough Secretary to advertise the meeting dates and times accordingly. St. Clair seconded the motion. All ayes, motion carried.

9. Committee Appointments:

A. Set up Finance Committee and Set Time and Date of Finance Committee Meetings – Hanson made a motion the members of the Finance Committee are Robert Hanson as Chairman, Curtis Morgese, Lynn Shimer, and the back-up member is Patricia Dewar. The Finance Committee Meetings will be held on the second Wednesday of each month at 5:30 PM FY 2014-2015 and to authorize the Borough Secretary to advertise the meeting dates and times accordingly. Shimer seconded the motion. All ayes, motion carried.

10. Committee Reports:

A. Finance Report – Dewar made a motion to pay the outstanding bills for the Borough as presented and to forward the bills from CME Engineering to Paul Cornez to review and sign off on prior to remitting payment. McCauley seconded the motion. All ayes, motion carried.

Dewar made a motion to pay the Water Works outstanding bills, in the amount of \$8,563.05, as presented. Shimer seconded the motion. All ayes, motion carried.

Dewar made a motion to pay the Sewer outstanding bills, in the amount of \$1,187.02, as presented. Shimer seconded the motion. All ayes, motion carried.

B. Police Report – Hanson made a motion to ratify the purchase of the new police computer with a Wi-Fi card, monitor, and a multi-function printer, fax and scanner, which totaled \$1,069.00. Morgese seconded the motion. All ayes, motion carried.

C. Environmental Report – Each member of Council was provided with a copy of Larry Crespo’s report on the 2013 Goose Management Program.

D. Appointment of New Sewage Enforcement Officer – Council requested that Mayor Miscoe contact Jerry Mostoller to see if he had any recommendations. Council did receive a proposal from CME Engineering and each member of Council was provided with a copy of their proposal. Secretary also provided Council with a copy of a letter from a William Curran and noted that she contacted him for a copy of his payment schedule and he will be providing that information.

11. Old Business:

A. UPJ Intern – Hanson reported that UPJ is not interested but he has since found someone else who is. Hanson would like to schedule a time for the Personnel Committee to meet with him and to check out his references.

12. New Business:

A. Expiring Terms of Planning Commission Member and Appointment to Vacant Seat – Dewar nominated Scott Hollern. Hanson recommended reappointing Thomas O’Toole and nominated Richard Stern. Shimer nominated Fred Jones.

McCauley called for a vote for the vacant seat, which will be a 1 year term, term expiring December 31, 2014.

Scott Hollern – 4 votes
Fred Jones – 2 votes
Richard Stern – 1 vote

Scott Hollern was appointed to fill the vacant seat on the Planning Commission; term will expire on December 31, 2014.

McCauley called for a vote for the 4 year term, term expiring December 31, 2017.

Fred Jones – 4 votes

Fred Jones was appointed to a four (4) year term on the Planning Commission; term will expire on December 31, 2017.

B. Expiring Terms of Zoning Hearing Board Member - McCauley called for a vote for Forrest Schucker as the Zoning Hearing Board Member, term expiring December 31, 2016. 7 votes to reappoint Forrest Schucker.

Expiring Term of Alternate Member on the Zoning Hearing Board - St. Clair nominated Donna Gibson.

McCauley called for a vote for Donna Gibson as the Alternate Member on the Zoning Hearing Board, term expiring December 31, 2016. 7 votes to appoint Donna Gibson.

13. New Business:

A. PA One Call System, Inc.-Standard Service Agreement – Each member of Council was provided a copy a Standard Service Agreement from PA One Call System, Inc. – Council asked the Borough Secretary to contact PA One Call System, Inc. to get some clarification on the agreement as to what the costs are associated with this, specifically Item #2 in the agreement.

B. Redevelopment Authority-2014 CDBG Entitlement Funds – Council requested that the Water and Sewer Committee start evaluating potential eligible projects for these entitlement funds and to put a project together for the 2015 funding period.

C. Newly Elected Municipal Officials Training – The Pennsylvania State Association of Boroughs will be holding a training class for Newly Elected Municipal Officials on January 31 and February 1, 2014, in Greensburg. The cost is \$200.00 per person. Dewar made a motion to send Curtis Morgese to this training and to authorize the expenditure of \$200.00. Shimer seconded the motion. All ayes, motion carried.

14. Public Comment – None.

Dewar made a motion to move into Executive Session to discuss personnel matters at 9:10 P.M. Shimer seconded the motion. All ayes, motion carried.

At 10:55 P.M. Council returned to Regular Session

Dewar made a motion to amend the Employee Handbook by adding Section 503 “Utilization of Vehicles and Equipment” and to have all employees’ sign that they have received a copy of it. Morgese seconded the motion. All ayes, motion carried.

With no further business to discuss, Dewar moved and Shimer seconded to adjourn the meeting at 10:56 P.M. All ayes, motion carried.

The next regularly scheduled meeting of the Indian Lake Borough Council will be held on February 12, 2014 at 7:00 P.M. at the Indian Lake Borough Building.

Respectfully submitted,

Theresa L. Weyant
Borough Manager